

# **GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL**

## **MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 13TH DECEMBER 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Edmondson, Berry, Guest, Ogden; Clerk.

89. TO NOTE THAT COUNCILLOR EDMONDSON HAS STOOD DOWN AS CHAIRMAN OF THE PARISH COUNCIL WITH IMMEDIATE EFFECT.

Noted – Councillor Edmondson is no longer the Chairman of the Council.

90. TO ELECT A CHAIRMAN OF THE PARISH COUNCIL.

Noted - Councillor Berry has offered to serve as Chairman of the Council, at least until April 2024.

Councillor Guest, along with the other Councillors, thanked Councillor Edmondson for the hard work he has done and the contribution he has made while serving as Chairman of the Council for seven years, recognising the difficulty of the role.

Resolved – Councillor Berry is the Chairman of the Council.

91. TO ACCEPT A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN OF THE PARISH COUNCIL

Resolved – Councillor Berry accepted the office of Chairman, and both Chairman and Clerk signed the form.

92. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Resolved – Council approved the reasons for absence of Councillor Guest at the last meeting.

93. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no Declarations of interest were received.

94. TO ELECT A VICE CHAIRMAN OF THE PARISH COUNCIL.

Noted – a vice Chairman is not required so the role has been left vacant.

95. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH MEETING HELD ON 1ST NOVEMBER 2023.

Resolved - minutes confirmed as a true record and signed by the Chairman.

**96. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – no members of the public were present.

97. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CO-OPTION OF A NEW PARISH COUNCILLOR.

Noted – the Clerk had received one application by the due date, and the individual confirmed that they met the criteria to become a Parish councillor. The Clerk passed the details to the Councillors for consideration before the meeting.

Resolved – Mr. David Hazeldine has been co-opted as a Councillor to the Parish Council. Clerk will contact him to let him know.

98. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

Noted – no planning matters received.

99. TO RECEIVE AND CONSIDER MATTERS RELATING TO GUNTHWAITE.

Noted – Councillor Guest noted that for various reasons including the lack of a village centre, dispersed nature of the housing, and relatively low population compared to Ingbirchworth, the Gunthwaite area of the parish is harder to reach out to, and residents there are probably not aware of events such as the Remembrance Day service or the Christmas light switch on. Councillor Guest suggested that the Parish Council could do more, for example arrange an annual clean-up of Gunthwaite Spa, have a presence at the Spa Sunday event, improve the existing interpretation board, place a bench in the area.

Resolved – Councillor Guest will contact the organiser of the Spa Sunday event to see if the Parish Council could help in any way, Councillor Berry will put an information leaflet together for households in Gunthwaite, Councillor Edmondson will include the Gunthwaite Spa interpretation board in the grant request being written for the old village green project.

100. TO RECEIVE AND CONSIDER MATTERS RELATING TO A NEW SOCIAL MEDIA POLICY.

Noted – the Council has been looking into options for limited use of a social media account to publicise information about Parish Council events, and link to the Parish Council's webpage on the BMBC website. The Clerk now has a 'Parish Clerk' Facebook account that can post information in both Ingbirchworth Facebook groups, and consultation with the YLCA suggested having a social media policy in place alongside this.

Resolved – the social media policy was adopted.

101. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROVISION OF PARKING/COMMUNITY VENUE ON A SITE IN INGBIRCHWORTH.

Noted – no further update about this.

102. TO RECEIVE AND CONSIDER DONATING TO THE YORKSHIRE AMBULANCE SERVICE CHARITY FOR PROVIDING CPR TRAINING TO MEMBERS OF THE COMMUNITY AT AN EVENT ORGANISED BY CDR. WHITE.

Resolved – the Council is grateful to Cdr. White for organising this event for the community, and will donate £35.00 to the charity, under s137 Local Government Act 1972.

103. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REMEMBRANCE DAY AND CHRISTMAS LIGHT SWITCH-ON EVENTS IN INGBIRCHWORTH VILLAGE.

Noted – both events were successful and well attended. The amplifier did not work at the Remembrance Day service and Councillor Edmondson is investigating. Councillor Edmondson noted that in very cold weather, the storage container has moisture dropping from the inside of the roof which could damage the contents, will investigate insulation for the roof to try to mitigate this.

104. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

104.1 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE.

Resolved – Clerk received a quote from the handyman to repaint/mend the picnic benches on Summerford and Sandbeds, this was £130-£150.

104.2 TO RECEIVE AND CONSIDER MATTERS ABOUT MUGA MAINTENANCE.

Noted – recent weather has been unsuitable to do anything.

104.3 TO RECEIVE AND CONSIDER THE REQUEST TO SURVEY LAND OWNED BY THE COUNCIL AS PART OF THE NATURAL CAPITAL AND ECOSYSTEM ASSESSMENT PROGRAMME, OPERATED BY NATURAL ENGLAND ON BEHALF OF THE UK GOVERNMENT.

Noted – Natural England have identified survey sites across England. One of these includes the Ingbirchworth recreation field, which they identified as being owned by the Council, but not Summerford, so the Clerk will let them know about this as well. The survey is non-invasive and is being done to track progress in improving biodiversity in England.

Resolved – Clerk to respond to say the Council has agreed to the survey on their land.

105.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Resolved – Clerk to report to BMBC Highways the very poor road conditions at the junction of New Row Lane and Mill Lane in Ingbirchworth, and similar where Broad Oak Lane and Carr Lane meet in Gunthwaite. Both are affected by standing water.

106.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Resolved – Clerk to report excessive moss growth on Ings way pavement to BMBC.

107.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – nothing raised.

108.FINANCIAL MATTERS

108.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

**Accounts for payment**

13.12	#741	BL Lonestar Ltd	Hire of Fountain function Room 13th December	£30.00
13.12	#742	Clerk	Salary (Oct-Dec)	£775.00
13.12	#743	Joy Power (me2udiabetescare)	Purchase of 30 hot chocolate mixes from me2udiabetescare to give away at Christmas light switch-on (s137 Local Government Act 1972)	£45.00
13.12	#744	D Berry	Re-imburement for refreshments purchased for Christmas light switch-on (s137 Local Government Act 1972)	£79.93
13.12	#745	Allen Wood	AWC – installation of Memorial bench on recreation ground	£97.64

### **Income received**

31.10	Nat West	Bank Interest	£10.28
30.11	Nat West	Bank Interest	£9.65

### **Debit card account payments made by Clerk**

21.11	Post Office Ltd.	8 second class stamps	£6.00
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108.2 TO RECEIVE AND NOTE THE BANK RECONCILIATION REPORT TO NOVEMBER 30<sup>TH</sup>.

Noted – bank balance of £12,765.97 reported.

Resolved – bank reconciliation report figures and the November bank statements were checked, and the report signed by a Councillor.

108.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO DECEMBER 13<sup>TH</sup>.

Resolved – budget report accepted.

108.4 RECEIVE AND CONSIDER THE BUDGET PROPOSAL FOR 2024-2025 AND THE PRECEPT AMOUNT REQUIRED.

Noted – Clerk prepared the budget proposal spreadsheet for 2024-2025, with 2023-24 costs for comparison. Added items of expenditure (hanging basket fixings, tree health survey on Brownsedge quarry woodland) have been included.

Resolved – budget proposal accepted, resulting in a precept amount of £8,300 for 2024.

109.TO NOTE CORRESPONDENCE RECEIVED.

109.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (NOV/DEC).

109.2 INVITATION FROM BARNSELY MAYOR'S OFFICE TO THE CIVIC CHRISTMAS CAROL SERVICE.

109.3 CONFIRMATION THAT THE PENISTONE CLOSED ROAD RALLY PLANNED FOR DECEMBER HAS BEEN POSTPONED.

109.4 CORRESPONDENCE FROM A MEMBER OF THE PUBLIC ABOUT THE COUNCIL'S USE OF FACEBOOK TO PUBLICISE PARISH COUNCIL INFORMATION.

110.TO RECEIVE AND CONSIDER COUNCIL MEETING DATES.

110.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY JANUARY 24<sup>TH</sup>, 2024.

Resolved – next meeting date is January 24<sup>th</sup> 2024.