1. Does the proposed work involve creating a new opening or increasing the size of an existing structural opening?

Yes ☐   No ☐   *If yes, this type of application and form cannot be used. Please contact Building Control to discuss.*

2. Are existing areas of ventilation openings (i.e. The openable area of windows or doors and the provision of trickle or night ventilators) to be reduced to any room?

Yes ☐   No ☐   *If yes, state the use of room and provision for ventilation to each room on the table below.*

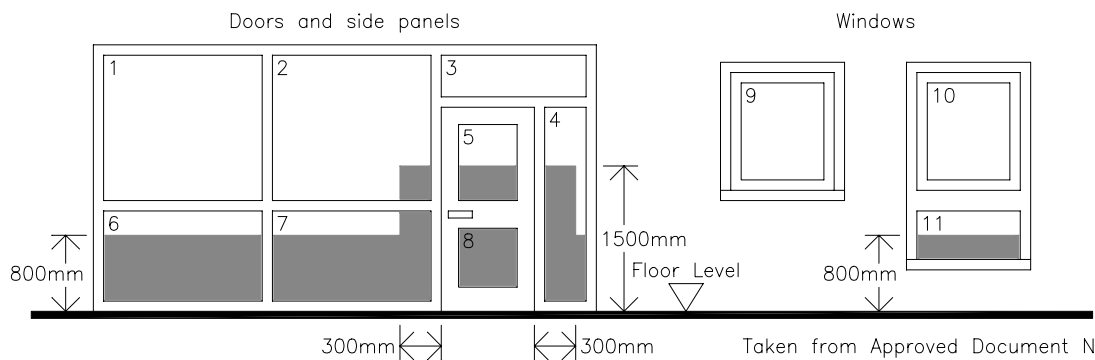| Use of Room	Area of Openable Windows/Doors	Are Trickle/Night Ventilators Provided			
		Before	☐	After	☐
		Before	☐	After	☐
		Before	☐	After	☐
		Before	☐	After	☐

3. Is any new window opening or door to be sited nearer to a balanced or open flue terminal?

Yes ☐   No ☐   *If yes, consult Building Control to determine if these will be affected.*

4. Is all new glazing within critical locations (see diagram 1) to be toughened or safety glass complying with BS 6206: 1981?

Yes ☐   No ☐   *If no, or if no suitable protection is provided the works will not meet the requirements of the Building Regulations.*

Diagram 1 Critical locations in internal and external walls

Doors and side panels — Windows

1500mm Floor Level 800mm 300mm 300mm

Taken from Approved Document N 1998 Edition — D.E.T.R.

Shaded areas show critical locations to which toughened or safety glass complying with BS 6206: 1981 is to be fitted.
(ie. Glazing in areas numbered 2,4,5,6,7,8,11)

5. Please indicate the type of windows and/or rooflights to be installed by ticking appropriate boxes. [1]

Frame type	Glazing type	Gap between panes	Glass type [3]	Gap filled
PVC-U ☐	Double [2] ☐	12mm ☐	Standard ☐	air ☐
Wood ☐		16mm or more ☐	Low-E (hard) ☐	Argon gas ☐
Metal ☐	Triple ☐	6mm ☐	Low-E (soft) ☐	Other gas ☐
		12mm ☐	If other gas, please specify	

Alternatively, please state U-Value of window/door unit .... $W/m^2/K$ **and provide certification from glazing supplier prior to installation.**
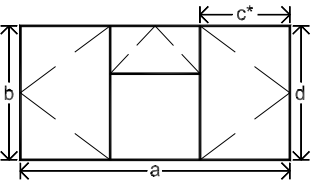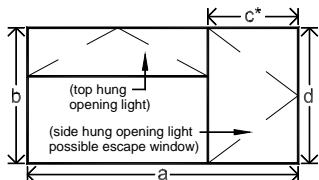
Notes:
1. All replacement windows, doors and rooflights with wood or PVC-U frames to have a maximum U-Value of 2.0 W/m^2K. Glazing in metal frames to have a maximum U-Value of 2.2 W/m^2K.
   Single glazed windows will not achieve required U-Values and therefore will not comply with the Building Regulations.
2. A standard double glazed unit may also not comply, the gap width and coating must also be taken into consideration.
3. If type of Low-E coating not known specify hard.

6. If the proposed work is to be carried out to a dwelling house the existing windows and/or rooflights may be capable of being used as a secondary means of escape in the event of a fire. To ensure that the existing provision for means of escape is to be made no worse than previously please complete the form overleaf. To be classed as an alternative means of escape an escape window must have an unobstructed openable area at least 0.33m^2 and be at least 450mm high & 450mm wide. The bottom of the opening should not be more than 1100mm above floor level.

I agree that the information provided will form part of my window replacement application.

Signed ....   Date ....

ROOM INFORMATION	EXISTING WINDOW STYLE (viewed from inside)	REPLACEMENT WINDOW STYLE (viewed from inside)
Storey, ie. Ground, First, Second, etc. **Ground Floor** Use of room, ie. Lounge, Kitchen, etc. **Lounge** ~~Example~~ Inner room Yes ☐ No ☑ Ex floor to cill height _950mm_ New floor to cill height _950mm_	 **Window Size =** (a) _1800mm_ x (b) _900mm_ **Opening Size =** (c*) _600mm_ x (d) _800mm_	 (top hung opening light) (side hung opening light possible escape window) **Window Size =** (a) _1800mm_ x (b) _900mm_ **Opening Size =** (c*) _650mm_ x (d) _820mm_
Storey, ie. Ground, First, Second, etc. Use of room, ie. Lounge, Kitchen, etc. Inner room Yes ☐ No ☐ Ex floor to cill height New floor to cill height	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___
Storey, ie. Ground, First, Second, etc. Use of room, ie. Lounge, Kitchen, etc. Inner room Yes ☐ No ☐ Ex floor to cill height New floor to cill height	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___
Storey, ie. Ground, First, Second, etc. Use of room, ie. Lounge, Kitchen, etc. Inner room Yes ☐ No ☐ Ex floor to cill height New floor to cill height	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___
Storey, ie. Ground, First, Second, etc. Use of room, ie. Lounge, Kitchen, etc. Inner room Yes ☐ No ☐ Ex floor to cill height New floor to cill height	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___
Storey, ie. Ground, First, Second, etc. Use of room, ie. Lounge, Kitchen, etc. Inner room Yes ☐ No ☐ Ex floor to cill height New floor to cill height	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___	**Window Size =** (a) ___ x (b) ___ **Opening Size =** (c*) ___ x (d) ___

* **Please note that an opening light fitted with hinges designed to facilitate the cleaning of the window may not utilise the full area of the window opening. Please state actual clear opening width and height.**