

**Notice to the Licensing Authority requesting removal as
Designated Premises Supervisor
S.41 Licensing Act 2003**

FULL NAME

RESIDENTIAL ADDRESS

.....

.....

NAME AND ADDRESS OF LICENSED PREMISES

.....

I hereby give notice to Barnsley Metropolitan Borough Council Licensing Section that I wish to cease being the Designated Premises Supervisor for the above licensed premises as from the time when this Notice is given ORatam/pm (*insert time and date when Notice is to have effect*)

(Delete A or B below as applicable)

A. I am the Premises Licence Holder for the above premises and attach the Premises Licence to this Notice or cannot do so because:

.....

OR

B. I am NOT the Premises Licence Holder and I confirm that I will, no later than 48 hours after the time of giving this Notice to the Licensing Authority:

- give a copy of this Notice to the Premises Licence Holder and
- direct the Holder to send to the Licensing Authority, within 14 days of receiving a copy of the Notice, the Premises Licence or a statement of the reasons for failing to do so (*sample Notice attached*).

I understand that I will continue to be treated as the Designated Premises Supervisor unless and until the requirements of A or B above are complied with.

Date and Time of giving Notice to Barnsley Metropolitan Borough Council Licensing Authority:

The day of at am/pm

SIGNED

TO: THE PREMISES LICENCE HOLDER

NOTICE OF DIRECTION
Section 41(4)(b) Licensing Act 2003

FULL NAME OF DESIGNATED PREMISES SUPERVISOR

.....

NAME AND ADDRESS OF LICENSED PREMISES

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I attach a copy of a notice given to Barnsley Metropolitan Borough Council Licensing Section stating that I wish to cease being the Designated Premises Supervisor for the above licensed premises.

I understand that I am obliged to direct you, as Premises Licence Holder, to send, within 14 days of receiving this Notice, to Barnsley Metropolitan Borough Council Licensing Section, Regulatory Services, PO Box 602, Barnsley, S70 9FB, the Premises Licence or, if that is not practicable, a statement of the reasons for failing to do so.

It is an offence punishable by a fine of up to £1,000 to fail to comply with this direction without reasonable excuse.

For your information please note that no supply of alcohol may lawfully be made under the premises licence at a time when there is no Designated Premises Supervisor in respect of the premises licence. You should therefore consider whether it is appropriate to make an immediate application, under Section 37 Licensing Act 2003, to vary the Premises Licence to specify a different individual with a Personal Licence as the new Premises Supervisor and request that the variation applied for should have immediate effect.

SIGNED

DATE & TIME OF GIVING NOTICE..... atam/pm