

# **GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL**

## **MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 8th MARCH 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Edmondson, Berry, Ogden; A. Murphy (Clerk)

### **1. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.**

Noted – Councillor Karle had informed the Chairman and Council of her resignation from the Council. The Council expressed sincere thanks for all the hard work that Councillor Karle has done for the community and wished her well for the future.

Resolved – Council approved the stated reasons for the absence of Councillor Guest.

Clerk to send a formal letter of thanks to Mrs. Karle for her service to the Parish, also to arrange for some flowers to be sent, if a suitable Council power could be identified to allow the expenditure.

### **2. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Noted – no declarations made.

### **3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH JANUARY 2023.**

Resolved – the minutes were confirmed as accurate and signed by the Chairman.

### **4. TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.**

Noted – a member of the public had raised the matter of recent road resurfacing done on Wellthorne Lane not extending sufficiently far to fully restore surface damage caused by construction traffic. Councillor Edmondson will check the planning conditions to see what was agreed.

### **5. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – no members of the public present.

### **6. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.**

Noted – no applications received.

### **7. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ON WELLTHORNE LANE.**

Resolved - Councillor Berry will contact Yorkshire Water about re-arranging the postponed meeting.

### **8. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PARISH COUNCIL ELECTIONS (CONCURRENT WITH LOCAL GOVERNMENT ELECTIONS) ON MAY 4<sup>TH</sup>, 2023.**

Noted – Clerk has received the candidate application packs from BMBC. Councillor Edmondson has some available at home in case residents want one. Councillor Edmondson noted that due to increased population size in the parish, having two additional Councillors should be considered.  
Resolved – Clerk to find out about adding extra Councillors to the Parish Council.

#### 9. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE RECREATION FIELD

##### 9.1 MEMORIAL PLAQUE FOR THE PLATINUM JUBILEE FRUIT TREE ORCHARD.

Noted – Councillor Edmondson received and shared a draft design.

Resolved - Councillor Edmondson to request quotes for the work.

##### 9.2 BENCH TO COMMEMORATE THE CORONATION OF HM KING CHARLES III.

Noted – follow up at the next meeting.

#### 10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

##### 10.1 TO RECEIVE AND CONSIDER THE PURCHASE OF PAVING SLABS FOR THE COUNCIL'S STORAGE CONTAINER.

Noted – Councillor Edmondson has some salvaged paving slabs stored in the container, but two more are needed, these are less than £10 each.

Resolved – slabs to be installed with help of a handyman.

##### 10.2 TO NOTE THE CLERK HAS REQUESTED A QUOTE FOR MUGA MAINTENANCE TASKS.

Noted.

##### 10.3 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE MAINTENANCE JOBS.

Noted – maintenance task list created by Councillor Edmondson. Clerk received a quote from a handyman to repair wooden benches in Summerford and spot treat the metal Defibrillator cabinet on the A629.

Resolved – task list approved by the Council. Clerk to ask handyman to proceed with the repair work. Clerk to find out if stone bus shelter on A629 near Wellthorne Lane junction is maintained by South Yorkshire Passenger Transport.

##### 10.4 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE GARDENING JOBS.

Noted – gardening task list created for the village. Gardener to use own equipment not the Parish Councils.

Resolved – Councillor Edmondson will contact the gardener who is based in Ingbirchworth to get costs.

#### 11. TO NOTE THAT A NOTARY PUBLIC WAS ENGAGED TO VALIDATE ID DOCUMENTS FOR LAND REGISTRY TO UPDATE THE SERVICE ADDRESS FOR PARISH COUNCIL LAND TITLES AT A COST OF £45.00

Noted – Clerk has sent all required documents to Land Registry. BMBC has been added as a second service address since the Parish Council has no premises of its own.

#### 12. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

##### 12.1 TO NOTE THAT CLERK HAS SENT AN ONLINE ENQUIRY TO BMBC ABOUT GRASS VERGE CUTTING ON THE A629 NEAR THE STONE BLOCKS WITH THE VILLAGE NAME ON.

Noted – Clerk received the response that both verges are cut twice a year by BMBC. Councillor Edmondson noted that the Council agreed several years ago to fund additional cuts, since then costs have increased so this decision should be revisited.

Resolved – Clerk to find other groundwork companies to provide quotes for grass cutting in the village.

### 13. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – Councillor Edmondson will check that the residents who do some litter picking on the recreation field are happy to continue.

### 15. FINANCIAL MATTERS

#### 15.1 TO RECEIVE AND CONSIDER THE APPOINTMENT OF THE INTERNAL AUDITOR FOR 2023.

Resolved – Town Parish Council auditors to be appointed if a different auditor in the company can do the audit this year. Cost they have quoted is £100.

#### 15.2 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

##### **Accounts for payment**

08.03	#708	BL Lonestar Ltd	Hire of Fountain function room 8 <sup>th</sup> March 2023	£30.00
08.03	#709	Clerk	Salary (Jan-Mar 2023)	£625.00
08.03	#710	D Edmondson	Chairmans Allowance (Jan-Mar 2023)	£13.00
08.03	#711	S Alliot	Notary Public services - payment for validating ID documents for Land Registry service address changes	£45.00

##### **Income received**

31.01		Natwest Bank	Interest	£5.62
06.02		Northern Powergrid	Wayleave payment	£18.90
28.02		Natwest Bank	Interest	£5.54

##### **Debit card account payments made by Clerk**

02.03	Royal Mail postage	Signed for postage to send validated ID form to Land Registry service address changes.	£3.05
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#### 15.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO FEBRUARY 28<sup>TH</sup>.

Resolved – bank reconciliation verified and bank balance of £12,135.43 recorded.

#### 15.4 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO 8<sup>TH</sup> MARCH.

Noted – no comments made.

15.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and approved.

16. TO NOTE CORRESPONDENCE RECEIVED.

16.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JAN/FEB)

16.2 NALC – TO CONFIRM SECTION 137 LIMIT FOR 2023/24 AS £9.93 PER ELECTOR.

16.3 BMBC ELECTIONS OFFICER – SENT CANDIDATE PACKS TO CLERK, ALSO INFORMATION ABOUT NEW VOTER ID REQUIREMENTS FOR ELECTIONS.

16.4 PENISTONE TOWN COUNCIL – INVITATION TO A MEETING ABOUT THE CLOSED ROAD RALLY IN DECEMBER.

Noted – Councillor Edmondson will attend.

16.5 YLCA – COUNCIL'S NOMINATION OF COUNCILLOR OGDEN TO ATTEND THE ROYAL GARDEN PARTY 2023 WAS UNSUCCESSFUL UNFORTUNATELY.

17. MEETING DATES

17.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY APRIL 19TH, 2023.

Resolved – next meeting will be held on Wednesday April 19th, 2023.